



APPLICATION FORM

Please complete the application form in English only and send it by 20 April 2014 to d.jurisc@respaweb.eu and to your respective Liaison Officer

Only applications which are received at both addresses will be taken into consideration.

Summer School

EU LAW AND ITS IMPLEMENTATION

30 June – 11 July 2014, Luxembourg

Surname (as in passport):		Title:	
First name (as in passport):		M	F
Current position:			
No of years of experience in the post:			
No of years of work experience in related event topic (including the above post) :			
Organisation:			
Department:			
Work address (Street and No):			
Postal code & town:			
ReSPA Member <i>(please highlight the country)</i>	Albania Bosnia and Herzegovina Croatia	Macedonia Montenegro Serbia	
Other:	*Kosovo <i>* This designation is without prejudice to positions on status, and is in line with UNSCR 1244 and the ICJ opinion on the Kosovo declaration of independence</i>		
Tel. no. with country code (work) ÷		Mobile :	
E-mail address:			

PASSPORT DETAILS

Passport/ID number:

Date of birth:

RELEVANCE OF PARTICIPATION

Job duties related to the topic - Summarize your duties as they relate to the subject of the event. Please note that the application will not be processed without adequate description of current duties. **IMPORTANT:** Please read the course description and qualifications to ensure that you are eligible for the course that you are applying for.

Motivation (up to 300 words) Please explain what motivates you to apply for this summer school. How will participation in this Summer school contribute to your performance and institutional needs?

FOLLOW UP - MONITORING AND EVALUATION

Please note that all participants are obliged to prepare and submit a final paper within three weeks upon the completion of the school. Please see the program for more details.

On completion of the school, as a part of its ongoing process of monitoring and evaluation of the impact assessment of its activities, ReSPA will contact all its participants in order to obtain information on the follow up activities undertaken by the participants.

IDEAS FOR FOLLOW UP ACTIVITIES

Please explain how you plan to share and apply the knowledge/skills gained at the school when you return to your work post. *(Please circle any of the options below or add new planned activities.)*

	Dissemination of the presentations received during the event to the coworkers.	Please specify the No of coworkers
	Writing of the report from the event and its distribution among coworkers.	Please specify the No of coworkers
	Conducting the presentation to the coworkers in an organised meeting	Please specify the No of coworkers
	Other planned activities, please explain.	Please specify the No of coworkers

SELECTION CRITERIA

Please note that the following criteria will be taken into consideration for the selection of the participants:

- Number of years of work experience in the relevant topic
- Relevance of institution from which the participant is coming from
- Seniority level
- Job duties related to the topic
- Motivation for participation
- Follow up activities upon the participants return to the work post, as a basis for M&E

Detailed information on the target group can be found in the Programme of the event.

All candidates will receive written reply on the success of their application.